



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GREEN HEAVEN INSTITUTE OF MANAGEMENT AND RESEARCH, NAGPUR
Name of the head of the Institution		ANIL SHARMA
Designation		Director
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0712-2557407
Mobile no.		9422101434
Registered Email		ocihembra@gmail.com
Alternate Email		anilsharma@ghimr.edu.in
Address		Village Rui-Zari, Near Hotel Le-meridian, Wardha Road
City/Town		NAGPUR
State/UT		Maharashtra
Pincode		441108

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Rajani Kumar
Phone no/Alternate Phone no.	07122557407
Mobile no.	9766477405
Registered Email	ocihemba@gmail.com
Alternate Email	rajanikumar@ghimr.edu.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.ghimr.edu.in/aqar.php
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.ghimr.edu.in/academic_Calendar.php

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.62	2019	15-Jul-2019	14-Jul-2024

6. Date of Establishment of IQAC	08-May-2018
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Guest lecture on Digital Marketing and Career	09-Nov-2019 1	155

Prospects		
Conducted One Day Workshop on MOOCs and SWAYAM courses	09-Nov-2019 1	15
Strengthening of ISR(Institute Social Responsibility)	18-Nov-2019 1	200
Encouraging FMs to write Research Papers in UGC Care Listed Journals	18-Nov-2019 1	15
Webinar on Mental Health and Well Being during Pandemic COVID-19,Analysing Opportunities Post-COVID-19	16-May-2020 1	104
Regular Meeting of IQAC conducted	08-Feb-2020 1	15
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	55000

Year	2020
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

Webinar on Mental Health and Well Being during Pandemic COVID19

Webinar on Analysing Opportunities Post-COVID-19

A Two Day Online Workshop on Research Methodology

Two Days National Level Faculty Development Program on E- Learning and ICT Tools for Effective Teaching & Learning

Academic Administrative Audit (AAA) conducted and its follow up action

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Two Days National Level Faculty Development Program on E- Learning and ICT Tools for Effective Teaching & Learning	More than 200 Faculty members from different Colleges across the copuntry participated
A Two Day Online Workshop on Research Methodology	108 students from differeent colleges of Nagpur participated in thew Two day workshop
Strengthening of ED Cell Activities	MOU signed with MCED and Series of ED Cell Webinars conducted for students to encourage young entrepreneurs
Encouraging students and faculties for online platform based learning - MOOCs and SWAYAM Courses	One Day Workshop for Faculty Members conducted on MOOCs and SWAYAM Courses .Faculty Members enrolled in SWAYAM Courses.
Orientation Workshop on the New MBA Curriculum for Faculty Members	Faculty Members participated in the Model Question paper Formulation of the University new Curriculum

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit	27-Jun-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	18-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	GHIMR actively uses online source of operations. In academics, Moodle is the LMS system used for classes, assignment and announcement Whatsapp and email are used as two sources of controlling and updating the campus placement activities. Institute uses its ERP software for various activities in the college which includes,, Students details right from the admission all the details of students are been updated, so various students reports are been generated, the same details are been also used in library for maintaining books records and also for Issue and return of the books in library, ERP is also been used for Academics monitoring, attendance updation, making and updation of Teaching plan. For salary and leave also the same ERP is been used to prepare salary and upload salary slips. It keeps the track of all personnel details of employees. Institute has its own LAN connection to communicate it with internal stakeholders. The Institute also has dedicated email ids for all the employees on the gmail education admin console.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Though the curriculum is designed and revised by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, for effective curriculum delivery, Green Heaven Institute of Management and Research gives weightage to academic improvement and at the same time gives sufficient importance to overall development of students by encouraging them to work with various forums of the college such as

Student Council, NSS, Sports and Cultural events, Managing Committee etc. In order to fill the gaps identified in the curriculum as per requirement of the Industry several training programs viz. Soft Skills and Personality Development, Computer Training, Aptitude Test, GD &PI Training, Sector and Company Specific Training Programs are conducted on a regular basis. Before the commencement of the session, the Academic Co-ordinator prepares the Academic Calendar as per the decision taken in the Teaching Plan Committee Meeting held. The internal Quality Assurance Cell (IQAC) plays an active role in planning, implementing and monitoring that the PSO and Cos for the respective subjects are met. Based on the syllabus designed by the University, Faculty Member prepares a detailed Lesson Plan specifying the Program Objectives, Course Outcomes along with details of teaching methods and teaching aids for their respective subjects. The Program objectives defined are in line with the mission and vision statement of the institution. Based on the Program objectives, the Course Outcomes are defined by the subject Faculty members and attainment targets set. COs with POs are mapped to assess the learning by setting attainment targets for students' performance. The teaching plan is reviewed in the Teaching Plan Committee meeting. At the start of academic session, the Director conducts a meeting with Faculty members to discuss action plans to arrive at an optimal and effective way for implementing those plans. These plans are deployed through regular discussions of FMs during IQAC meetings. Session of respective subjects are conducted as per the Time Table prepared by the Academic Coordinator. Training sessions so as to suit industry requirements are also incorporated in the time table. A record of attendance, assignments /tutorial, performance evaluation, is also maintained. Institute aims at effective curriculum delivery by providing required state of the art facilities in classrooms, seminar halls and PC Lab. Institute encourages use of different teaching aids such as Language Lab, and LCD projectors. ICT based teaching is practiced. Students are encouraged to participate in presentations, case study analysis, company analysis, quizzes, seminars, objective tests, group discussions, for effective learning process. Every faculty member is assigned a group of students for mentoring throughout the session. Mentors conduct meeting with mentees and record their difficulties, requirements and suggestions to take necessary actions related to curriculum implementation. Faculty Development Programs are conducted to enrich faculty members with updated knowledge, comprehensive skills and right attitude. Faculty is encouraged to participate in continuing education programmes run by elite institutes for exchange of knowledge and skill. Above mentioned teaching-learning process helps students assimilate the curriculum effectively and receive additional inputs in the form of technical skills needed by the industry.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Equity Analysis-cum-Financial Writing	NA	09/09/2019	2	EMPLOYABILITY	FINANCIAL SKILLS
Soft Skills and Personality Development	NA	01/10/2019	3	EMPLOYABILITY	SOFT SKILLS AND PERSONALITY DEVELOPMENT

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	Financial Management Marketing Management Human Resource Management Operations Management Business Analytics Entrepreneurship Development International Business	10/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Financial Management Marketing Management Human Resource Management Operations Management Business A	10/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	199	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Aptitude Skills Development Program	01/08/2019	199
Communication Skills and Personality Development Program	01/08/2019	199
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Financial Management Marketing Management Human Resource Management Operations Management Business Analytics Entrepreneurship Development International Business	199
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

<p>Feedback Obtained</p> <p>Feedback on course structure as well as institute performance is collected from students, faculty, parents as well as Alumni. This is analysed and meeting of Faculty Members as well staff held to take necessary steps for overall development of the institute as well stake holders .Based on the analysis of the feedback received from the students, Alumni and faculty members, FMs were instructed to use innovative methods of teaching so as to encourage students' attendance and participation in class. Few techniques suggested: Presentations, Role Plays, Case Studies, Management Games, Movies, etc. Addition of Practice sessions for technical subjects such as Cost A/C , Financial Management and Operation Management in the regular Time Table. Module designed for Regular skill oriented training sessions such as MS Office, Soft Skills, and GD PI Sessions being conducted. Language Lab to be utilized to the fullest. Tutorial sessions for each course compulsorily added in the time-table. FMs to encourage students for timely submission of assignments. A common register being maintained for all subjects. FMs to encourage student's use of Library for additional reading, Sessions for library to be included in the regular time table. Question Papers for Mid term and End Term Exams to compulsorily have COs. Program Objectives and Program Specific Objectives are being informed to the students from day I and are also displayed at different places in the college. The course outcomes are evaluated and corrective measures for achievement of the same discussed and planned. More use of MOODLE for collecting assignments and conducting class test and quizzes. Director of the Institute instructed FMs to hone their skills by attending training/skill development courses. The Management would provide assistance in terms of leave and sponsorship of the training fees. FMs to keep records of the teaching-learning process in Sack info. In order to increase Alumni Participation, a registered Alumni Association to be formed. Enhance Alumni Participation in the college through inviting them for different curricular and co-curricular activities. Members of the Alumni Association to be included in IQAC and Advisory Committee of the College. To broaden the concept of Feedback, college needs to collect feedback from parents, as well as Employers and Members of the Advisory Board. Feedback forms to be sent to these stakeholders.</p>
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CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Financial Management Marketing Management Human Resource	120	151	120

Management
Operations
Management
Business
Analytics Entre
preneurship
Development
International
Business

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	Nil	199	Nil	14	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	14	5	4	4	5

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institute has a very effective system of student support and mentoring, which is effectively implemented, thanks to its precise and transparent methods of identifying students who are in need of mentorship to overcome their weak areas. At the institute, the slow learners and advance learners are identified through various class tests and participation in class. Scores of TMAT and TSAT are assessed to categorize students into slow learners and advance learners. The mentorship programme majorly focuses on slow learners, however the advance learners are also provided with the needed support from time to time. The faculty members who have been designated as Mentors offer guidance to the students from time to time with the curriculum, monitor their progress, provide academic and emotional support, help them make appropriate choices for optional and add on courses, and prepare them for campus interviews. Remedial classes are conducted for slow learners. The students are also encouraged and facilitated to participate in cocurricular and extracurricular activities. The Institute ensures the mentoring of students from the time of their admission till the completion of their programme. The relationship between a mentor and mentee is the most influential relationship in the student's career. Every possible effort is made to make students feel that mentors as role models, consultants, problem solvers, and supporters' more than mere advisors or teachers. As far as advance learners are concerned the faculty designated as Mentors provide and constructive feedback, career guidance, professional contacts, and sources of information about higher studies, research grants and fellowship and job opportunities, and letters of recommendation throughout their professional career. Institute's mentor touches nearly every aspect of students' life. The desire to be mentored by particular faculty attracts prospective students. Once here, the mentoring relationship often blossoms from those initial one on one interactions to broader mentoring networks and passionate engagement with the discipline and field. Even at times the mentors play a very crucial role about the decision making of the mentees regarding the selection of their specialization area to choose if they are equally good in more than one sports discipline. Mentors provide a home away from home feeling among the students by showing a remarkable love and affection.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
199	14	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	13	1	1	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	M. B.A.	IV	18/04/2020	26/11/2020
MBA	M. B.A.	III	29/11/2020	07/01/2020
MBA	M. B.A.	II	14/04/2020	10/09/2020
MBA	M. B.A.	I	29/11/2019	14/02/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being an affiliated college of the University, the institute has External and Internal Evaluation system with a weight ratio of 80:20. The University has 80 control whereas the Institute has a weightage of 20 out of 100 marks per course. The Institute has been following a standard norm prescribed by the affiliating university. However, the IQAC of institute has emphasized the necessity for modification in the existing system of internal evaluation. It was observed that few students hesitate to participate in co-curricular and Extra curricular activities and some are not enthusiastic in classroom learning. But with a view for holistic development of students especially in MBA programme, the institute has come up its novel procedure for internal evaluation of students as mandated by IQAC. This new method of internal evaluation requires student to earn certain number of credits based on their classroom attendance, participation in co- curricular and extra- curricular activities, and participation as members of organizing committees of events etc. Such credits earned by the students are then converted in internal marks out of 20. This Internal Evaluation policy for MBA students was reviewed and it was observed that this method ensured holistic development of students as they have to mandatorily remain active in all areas and they become more confident for future challenges.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution adheres to the academic calendar for the conduct of CIE The Institute prepares an academic calendar at the beginning of every academic session for all the courses. The academic calendar mentions all the classes to be conducted during the entire year for all the programs. It also mentions the activities and events that are planned for the year along with faculty resource allocation along with dates for internal examinations for different programs. The calendar also mentions the holidays, vacation in line with the university academic calendar. To enable flexibility, it does not mention the dates of tutorial classes, extra classes, guest lectures, workshops etc. as they are planned and executed as per the convenience and availability of students and faculty resources. Since all the academic sessions, events, activities are planned well in advance, the continuous evaluation and assessment is done accordingly. The Institute strongly adheres to the academic calendar. However, the declaration of University examination dates is a limiting factor which at times calls for some alterations in the calendar. In case, any alteration is required to be made in the academic calendar, especially where the change is occurring in any activity which is related to internal assessment or event dates are changed, the same is communicated instantaneously to all students. If anything is missed out, it is rescheduled to a later date in the same academic year and the students are informed through mail or whatsapp.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.nagpuruniversity.ac.in/links/Syllabus/Faculty_of_Commerce/MBA_Syllabus_from_2019-20_190819.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MBA	MBA	Financial Management Marketing Management Human Resource Management Operations Management Business Analytics Entrepreneurship Development International Business	83	83	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	na	0	0
Minor Projects	0	na	0	0
Interdisciplinary Projects	0	na	0	0
Industry sponsored Projects	0	na	0	0
Projects sponsored by the University	0	na	0	0
Students Research Projects (Other than compulsory by the University)	0	na	0	0
International Projects	0	na	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Role of Strategic Planning in Management	MBA	25/09/2019
Digital Marketing and Growth Hacking	MBA	09/11/2019
Training Students to become Leaders	MBA	22/11/2019
Industrial Visit at Eros Industries, MIDC, Hingana, Nagpur.	MBA	05/12/2019
Industrial Visit at Shree Jalaram Fragrance Pvt Ltd, Nagpur	MBA	05/12/2019
Cancer Detection Camp in association National Cancer Institute	MBA	16/12/2019

Webinar on "Mental health and Well being during Pandemic Covid-19"	MBA	05/05/2020
Webinar on Analysing Opportunities Post-COVID-19	MBA	22/05/2020
Webinar on SIP – A Launchpad for Your Professional Success	MBA	26/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
na	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MBA	6	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
na	na	na	2019	1	na	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
na	na	na	2019	1	1	na
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	9	Nil	Nil	Nil
Attended/Seminars/Workshops	9	Nil	Nil	Nil
Resource persons	Nil	Nil	Nil	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cancer Detection Camp in association National Cancer Institute	NSS	5	135
NSS Week and 150th Anniversary of Mahatma Gandhiji	NSS	6	132
Tree Plantation	NSS	4	142
Fire Safety Mock Drill	NSS	8	137
Awareness on Road Safety and other Environmental Issues	NSS	5	125
Cancer Detection Camp	NSS	7	137
Sahaj Yoga Camp	NSS	4	123
Marathi Bhasha Gaurav Diwas	NSS	3	125
Webinar on Cyber Security-Need of the Hour	NSS	8	143
Webinar on "Mental health and Well being during	NSS	9	150

Pandemic Covid-19"

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Cancer Detection Camp in association National Cancer Institute	Recongnition	National Cancer Institute	135

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
na	NSS	Fire Safety Mock Drill	8	137
na	NSS	Awareness on Road Safety and other Environmental Issues	5	125
na	NSS	Cancer Detection Camp	5	135
na	NSS	Tree Plantation	4	142
na	NSS	Webinar on "Mental health and Well being during Pandemic Covid-19"	9	150
na	NSS	NSS Week and 150th Anniversary of Mahatma Gandhiji	6	132

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Industrial Visit	138	Institution	1
Outward Bound Training	131	Institution	2
Guest Lecture on Digital Marketing and Career Prospects	147	Institution	1

Cancer Detection Camp	137	Institution	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Industrial Visitna	Eros Industries, MIDC, Hingana, Nagpur	05/12/2019	Nil	138
Nil	Industrial Visit	Shree Jalaram Fragrance Pvt Ltd's Facility, MIDC Nagpur	05/12/2019	Nil	138
Nil	Guest Lecture on Digital Marketing Growth Hacking	NSDM, Pune	09/11/2019	Nil	147
Nil	Workshop on Communication and Soft Skills	SnehPravin Quest Motivational Academy, Nagpur.	22/11/2019	Nil	139
Nil	Cancer Detection Camp	National Cancer Institute, Nagpur	06/12/2019	Nil	137
Nil	Outbound Training	Sahas-The Camp, Wadgaon, Nagpur	19/03/2020	20/03/2020	131
Nil	Webinar on Mental Health and Well Being during Covid-19 Pandemic	Institute of Mental Health, Research and Rehabilitation, Nagpur	16/05/2020	Nil	147
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NSDM, Pune	18/11/2019	Workshops, Guest Lectures, Summer Internship Program	45
MAHARASHTRA CENTER FOR ENTREPRENEURSHIP DEVELOPMENT, (MCED)	04/10/2019	Workshops, webinars, Placements and funds	250
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4	3.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Sackinfo	Fully	2.5	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5766	1863979	Nil	Nil	5766	1863979
Reference Books	943	227289	103	51280	1046	278569
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	12	30000	Nil	Nil	12	30000

Digital Database	1	16500	Nil	Nil	1	16500
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	1	50000	Nil	Nil	1	50000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Mubina Saifee	Managerial Economics	MOODLE	15/07/2019
Dr. Rajani Kumar	Business Research	MOODLE	01/08/2019
Dr. Mubina Saifee	Marketing Management	Google Classroom	30/03/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	120	1	1	1	1	1	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	120	1	1	1	1	1	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12	11.39	8	7.18

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using funds as per the requirements in the interest of students.

Laboratory Record of maintenance account is maintained by lab technicians and supervised by In charge faculty. Other measures to maintain laboratories are as follows: The repairing and maintenance of sophisticated computer lab equipments are done by the technicians of related owner enterprises. The Computers are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab There is systematic disposal of waste of all types such as bio-degradable and e-waste. Library- The requirement and list of books is taken from the concerned departments and concerned faculties are involved in the process. The finalized list of required books is duly approved and signed by the Director. Every year in the beginning of session, students are motivated to register themselves in library to use library facility. During 2018-19 session the number of users was 95. The Library has special facility for visually challenged students by setting up two special computers for them. suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. The proper account of visitors (students and staff) on daily basis is maintained. Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee. Sports: Regarding the maintenance of indoor Badminton/ Volley Ball court / TT Courts on the college sports in charge consult coaches. In their guidance accommodates are arranged. During the session 2018-19 sem-2 won the cricket intra college championship. College students also play Chess, Basket Ball (W M), Table Tennis, 400 mts Race, 100 mts race in intra college level sports. Computers- Centralized computer laboratory established by sanstha's funds and more funds are used to maintain computers in the college. Computer maintenance through college technician is done regularly and non repairable systems are disposed off. Classrooms- The college has a cleanliness and maintenance committee for maintenance and upkeep of infrastructure. At the departmental level, faculties submit their requirements to the Principal/Director regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the funds received by the college as per the requirements in the interest of students. Laboratory- Record of maintenance account is maintained by lab technicians and supervised by Faculty concerned.

<http://ghimr.edu.in/ProPolicies.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship	84	1484763.5
Financial Support from Other Sources			
a) National	0	Nil	0

b)International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Enrichment session for Managerial Economic	13/12/2019	88	Dr.Ashish Linge, Associate prof.C.P Berar College.
Awareness of Road safety and other Environment Issues	30/11/2019	82	Mr.Shrikant Gudahe Chemical Engineer and a social Activities Working.
Career Counselling	17/09/2019	132	Dr. Nitin Vighne, International Career Counsellor
Workshop on Communication and Soft Skills	22/11/2019	102	Mr. Pravin Meshram, Founder and Director of SnehPravin Quest Motivational Academy, Nagpur
Role of strategy planning in management	24/09/2019	80	Dr Kilash kadu, Deen CIBMRD College Nagpur.
Digital Marketing	09/11/2019	79	Mr.Govinda Chanda k, Business Head NSDM INDIA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for competitive examinations	82	78	3	3
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. DIAGNO-PLUS HEALTH SERVICES 2. SPANDAN DIGITAL MARKETING	173	15	SBI CREDIT CARD ICEICO TECHNOLOGIES PHONE PAY JUST DIAL ANGEL CELLULAR DHANINFO SERVICES SHREE JALARAM PVT LTD IMPERIAL INDIA BANANZA PORTFOLIO LTD INNOV SOURCE PVT LTD INDULAND BANK AU SMALL FINANCE BANK	82	62
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	Nil	0	0	0	0
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Cultural	Institute	188
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2019	Nil	National	Nil	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The University has active student council and the members of it represent academic and administrative bodies/committees. The University always ensures the participation of the students on such committees for inculcating the qualities of leadership, responsibility in the students. The internal Quality Assurance cell of the university has one student member. Regular meetings of the student's council are conducted for ensuring the efficiency and effectiveness of the system. As per the Maharashtra Public University Act 2016, The University Students council has to be constituted Council consists of the following members, namely :1. President, elected by the members of University Students Association from amongst themselves 2. Secretary, elected by the members of University Students Association from amongst themselves 3. One Lady Representative, elected by the members of University Students Association from amongst themselves 4. One representative belonging the SC or ST or DT(VL) or NT or OBC or SBC, by rotation, elected by the members of University Students Association from amongst themselves 5. One student each from (a)NSS (b)Sports and (c)Cultural activities nominated by the President of the University Student's Council in consultation with the Director, Student's Development from amongst the students of the University Departments and affiliated colleges who are engaged in NSS ,Sports and Cultural activities respectively on the basis of prescribed criteria. As per the University Act 2016, the President and Secretary of the students council are the members of the Senate, the Management Council, the Board of Students Development etc. These members participate and actively put forward the issues related with the students. Director of the Students Development monitors the functioning of the Student's Council. The Students Council plays a vital role in assessing teaching learning and evaluation process and providing support services. The students organize and participate in extracurricular events in addition to their leadership skills. These events improve the communication skills, leadership skills, management skills of the students. The class representatives (CRs) play a very important role in all day to day activities in the class. Any activity matter related to academics and administration referred by the class representatives (CRS) to the authority is considered to take action. The University believes that progress can be done with the involvement of all the stakeholders so they are being involved in every activity related with them.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

61

5.4.3 – Alumni contribution during the year (in Rupees) :

6100

5.4.4 – Meetings/activities organized by Alumni Association :

Formal Alumni Meets are such opportunities which enable Alumni to reunite with

their friends and faculty members, revitalize their memories and share experiences of their past and present life. At the same time it also enables us to receive constant updates of our Alumni and to have structured engagements with our Alumni of mutual interests and gains. From last five-year Alumni Association and various departments of university combined arranged 5 alumni meets. 1. In building the college's reputation, which relies in large part on how successful students are in the real world. 2. Our existing students have better job prospects because their seniors are creating a perfect legacy in the corporate world with their knowledge and values. The General activities of the Alumni Association include the following: 1. Creation, updating and maintenance of Alumni Database. 2. Uploading alumni database. 3. Updating the alumni of College with the developmental activities of the college. 4. Assist the college for arranging talks from the alumni and other corporate sectors. 5. Promoting student, alumni and faculty interaction. 6. Sharing of Lateral Job Postings for fellow Alumni. 7. Alumni provide their guidance and coaching for the various events.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution has a mechanism for delegating authority and providing operational autonomy to all functionaries, on working towards decentralized governance system. The Institute has constituted committees as mentioned in the earlier AQAR. These committees meet regularly in a democratic and transparent manner. Decentralization is earmarked for staff members and students to participate in various programmes organized by the institution. Faculty members are encouraged to develop leadership skills by being in charge of various academic, cocurricular, and extracurricular activities. Empowering Faculty Members: Faculty members are given full freedom to organize various programs and to participate in programmes organized by different other Institutes as well. They are encouraged to develop leadership skills by being in charge of various academic, co curricular, and extracurricular activities. They are given full rights to arrange industrial visits relevant to their courses and to have tie up with industrial experts and appointed as coordinator and convener for organizing Empowering students centered practices: Through Choice Based Credit System, students are given freedom to choose the elective courses. Students can have freedom to transfer credits earned through online courses like NPTEL Courses, etc., Further, they have been provided with adequate support to choose their career as Entrepreneur / Higher studies / placement / preparing for competitive examinations. Students have been given enough representation in the highest decision making bodies like College council, Internal Quality Assurance Cell and various other committees of the Institute. Students are also given full freedom to organize various competitions, coordinator of co curricular and extracurricular activities, social service group coordinator. . Students are active participants in all college activities and student coordinators are appointed in all programmes undertaken by the college, to encourage and develop leadership skills among students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
---------------	---------

<p>Admission of Students</p>	<ul style="list-style-type: none"> • Admission for MBA course in the Institute is through CET conducted by DTE , Mumbai. • Institute has Admission Committee for the better regulation and smooth conduction of admission at the Institute. • Government Reservation policy is strictly followed. • Admission promotion Team conduct promotion camps in and outside the state to make students aware about entrance exam and admission procedure by visiting various UG colleges in and around Nagpur. • The Institute Website, handbook and prospectus contain all the information about the Institution and the programmes offered. • Online payment has provided to the students to ease the payment of the fees by students.
<p>Industry Interaction / Collaboration</p>	<p>Efforts are made to build and maintain excellent rapport with the Top Management of various Organizations and Industries and forge collaborative Industry, Academia alliances. This provides a unique and rare opportunity provided to students to learn the theoretical concepts practically.</p> <ul style="list-style-type: none"> • Experts from the Industry are invited for guest lectures and demonstration to enhance the knowledge of the student • The Training and Placement Cell of college work towards reducing the gap between a students' skills and the industry needs by producing competent resources equipped with personality development and campus recruitment training along with a perfect blend of professional etiquettes. The Training and Placement Cell organized various training sessions, seminars and workshops catering to various courses of the college. • Functional MOUs with 6 leading Industries • Every year Industrial visits are been organized to give the exposure of corporate life. • Summer Internship undertaken by each student, after completion of MBA-I.
<p>Human Resource Management</p>	<p>Human Resource Management:</p> <ul style="list-style-type: none"> • GHIMR follows its HR Manual for various decisions regarding it's Human Resources. • The Institute organizes various orientation and enrichment programmes for both teaching and non-teaching staff members for upgrading their skills in the latest technology. • Salary, pay-scale and increments are given to staff members as per

Government norms which leads to employee satisfaction. • The management contributes an amount equal to the employee share for EPF with Pension scheme and Group insurance. • Institute grants Medical, Casual, On Duty and Special Leave, Earned leaves to its faculty members and Non Teaching staff. It also provides Maternity Leave and Paternity leaves • GHIMR provide On Duty Leave for pursuing higher studies, attending enrichment courses/seminars/conferences/workshops and exam duties.. • Institute also has CCTV facility which are used for human resource management.

Library, ICT and Physical Infrastructure / Instrumentation

• The library materials via Web- OPAC library has also subscribed for online databases like Delnet that can be browsed from 9 AM to 3.30 PM. • Library is having 12 computers (2 for library staff and 10 computers • for students faculty). • Library is having reprographic facility within the institute's campus. • For security of library materials, we are having two fire extinguishers within the library. • Library is having computer terminals for searching content online. • CD Collection: Library also maintains the CD's received along with the books and few CDs which have been bought for the students development. • Campus beautification and arrangement for sitting for students in various places • The campus have water drinking facility with the complete water purification and cooling facility. • Computer Lab with 120 computers, providing students to practice their IT skills as well pursue their various project related work

Research and Development

• The Research committee and IQAC is functional in the Institute to promote research activity. • Faculty members are encouraged to initiate research, present and publish research paper in International/National Conferences and publish in National/International Journals • Institute provides paid leave on Duty (OD) for Faculty staff to attend seminars, conference and Workshops. • The institute have access to well-equipped computer laboratories with adequate infrastructural facilities to carry out the research projects. Delnet, also help the faculty

members to get access to various e-journals which help them in their research work. • In order to improve research aptitude in students, information about various research centres in India are also given to the students. They are given opportunities to do their projects in various research institutes, thereby helping them to develop an orientation towards research.

Examination and Evaluation

GHIMR is affiliated to RTM Nagpur University, so the end semester exams are conducted by the University but examination and its evaluation at the Institute level is taken care by the Examination Committee formulated. • The examination committee has reinforced norms for the conduct of the examinations and made all faculty aware of these norms before the commencement of the exams. • Two Internal exams are been conducted, Mid Sem exams and Sessional exams at the semester end. • The marks obtained in various class tests, Mid Sem exams and Sessional exams are been used to assess the students and categorize them into Slow Learners and fast learners. • Apart from Class tests and the Internal Examinations, various assignments are also been given to the students in each subject, which helps students to prepare them for University exams and also give aid to the faculty members for Internal assessment (marks)

Teaching and Learning

All the faculty of the institution are trained in the contemporary and innovative methods of teaching and encouraged to attend various programmes on pedagogy. The widely used teaching and learning methods at the institution are lecture, group discussion, quiz, case studies, tutorials, internship, projects, surveys, computer lab, Industrial visits, games and role plays. In addition to classroom learning, aids like NPTEL, YouTube, , e-journals, etc. are also been used by faculty members effectively for the for the students to facilitate learning in a better way. Online courses like NPTEL, SWAYAM etc., are also been implemented and made compulsory for students to take a least two courses in 2 years of their course.

Curriculum Development

As the Institute is affiliated to RTM

Nagpur University, the curriculum prescribed by the university is been followed. Curriculum is designed and implemented by the University. Faculty members actively participate in the workshops conducted by the University for the revision and restructuring of curriculum and syllabus. For each course the Model Question paper was also been designed, as University recently changed the syllabus as well as examination pattern to application based questions, faculty members have contributed to it significantly.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>This is a comprehensive one and is used in managing admission of students, fees collection, accounts management, library resources, student support and facilitation. It assists in planning and managing and provides all the required data under a single platform necessary for the college functioning. Institute uses its ERP software for various activities in the college which includes right from admission of the students to maintain students records, fees, students support and facilitation, library management, academic monitoring, attendance updation, making and updation of Teaching plan. For salary and leave also the same ERP is been used to prepare salary and upload salary slips. It keeps the track of all personnel details of employees. Institute has its own LAN connection to communicate it with internal stakeholders. The Institute also has dedicated email ids for all the employees on the gmail education admin console. Institute maintains its website www.ghimr.edu.in to communicate its philosophy and updates to external stakeholders. GHIMR actively uses online source of operations. In academics, Moodle is the LMS system used for classes, assignment and announcement Whatsapp and email are used as two sources of controlling and updating the campus placement activities.</p>
<p>Administration</p>	<p>Administrative work of GHIMR, right from admission and enter all the data filled in the admission form to the college ERP, This data of students is</p>

then further used by Library and Faculty members for their usage. The Scholarship related work is also been done using the Mahadbt portal on Internet. University related work like Exam forms, Admit cards for examination, Internal assessment marks submission on website all these admin work are also been done online using RTM Nagpur University Web portal for the same.

Finance and Accounts

The college uses the Tally ERP 9 software for Egovernance for transparent functioning of Finance and Accounts department of the college which helps to increase the efficiency of staff towards the accuracy in financial transactions. The college conducts regular audit of annual books of accounts and also the yearly inspection of the books of accounts by the CA for the final audit. The Institute has already taken various steps for implementation of E-Governance in Finance Accounts:- - On line fee collection from students On line deposit of PF/ESI On line deposit of TDS On line leaves approvals. On line payslips and leave records of staff

Student Admission and Support

- Admissions are controlled by Directorate of Technical Education Maharashtra, and the complete process right from the examination form, conduction of exam, results, document verification and final admission, the complete process in online and automated.
- At the Institute level, admission form and prospectus containing all the information is provided to the students taking admission. The same prospectus is also available on the website of the Institute for better facilitation.
- The Scholarship portal is online and paperless.
- Students are been connected using Whatsapp group, in which all the notices are been posted.
- To support the studies of students, LMS software, Moodle is been used to provide lecture notes , PPTs and online quizzes.

Examination

Examination are been conducted by the affiliated University, i.e. RTM Nagpur University, which are offline but exam form filling, internal assessment marks submission are an online process. The

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Rajani Kumar	International Conference on E- Business, E- Management, E- Education and E- Governnence, ICE4-2020, organised by Kamla Nehru College, Nagpur	na	2000
2020	Dr. Pramod Thakur	International Conference on E- Business, E- Management, E- Education and E- Governnence, ICE4-2020, organised by Kamla Nehru College, Nagpur	na	2000
2020	Dr. Anil Sharma	International Conference on "Green Energy for Sustainable Development (ICGESD-20)" on 28th and 29th Feb 2020 , organised by Government Polytechnic and MSBTE, Mumbai	na	1500
2020	Prof. Minakshi Shendre	International Conference on E- Business, E- Management, E- Education and E- Governnence, ICE4-2020, organised by Kamla Nehru College, Nagpur	na	2000
2020	Dr. Mubina Saiffee	International Conference on E- Business, E-	na	2000

		Management, E-Education and E-Governnence, ICE4-2020, organised by Kamla Nehru College, Nagpur		
2020	Dr. Rajani Kumar	International Conference on "Green Energy for Sustainable Development (ICGESD-20)" on 28th and 29th Feb 2020 , organised by Government Polytechnic and MSBTE, Mumbai	na	1500
2020	Dr. Mubina Saiffee	International Conference on "Green Energy for Sustainable Development (ICGESD-20)" on 28th and 29th Feb 2020 , organised by Government Polytechnic and MSBTE, Mumbai	na	1500
2020	Dr. Pramod Thakur	International Conference on "Green Energy for Sustainable Development (ICGESD-20)" on 28th and 29th Feb 2020 , organised by Government Polytechnic and MSBTE, Mumbai	na	1500
2019	Dr. Mubina Saiffee	Orientation Workshop for teachers of MBA Program, organised by RTM Nagpur University and DAIMSR, Nagpur	na	500
2019	Dr. Rajani Kumar	Orientation Workshop for teachers of MBA Program, organised by	na	500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One Day Workshop on MOOCs and SWAYAM Courses	Nil	09/11/2019	Nil	12	3
2020	Orientation Workshop on the New MBA Curriculum for Faculty Members	Nil	05/08/2019	Nil	11	2

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Workshop for teachers of MBA Program, organised by RTM Nagpur University and DAIMSR, Nagpur	2	04/07/2019	Nil	1
Webinar organized by the Rubrics SoftconPvr. Ltd. On 30/04/2020 on "NAAC revised Accreditation Framework 2020"	5	30/04/2020	Nil	1
Webinar on "Changes	1	27/05/2020	28/05/2020	1

Expected in Education, Career and Corporate", organised by Dept. Of Management NabiraMahavidhyalaya, on 27th and 28th May 2020				
one week Online FDP Programme on "Moodle" Organized by S.B.Jain College in association with Spoken Tutorial, Bombay, from 11th to 16th May 2020	1	11/05/2020	16/05/2020	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> Sponsoring Conference and FDP Fees Provident Fund, Maternity Leave, Medical leaves Accidental Insurance, Increments, Promotions, Bus facility for Commuting Loan at 0 interest rate for all employees 	<ul style="list-style-type: none"> Provident Fund, Maternity Leave, Medical leaves Accidental Insurance, Increments, Promotions, Bus facility for Commuting Loan at 0 interest rate for all employees 	<ul style="list-style-type: none"> Cash prizes and other prizes given to students for Intra- College competition Scholarship in feed to deserving and needy candidates Free Bus facility provided for College Commutation

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly Institute prepare annual budget by taking budget from various committees formed and also event in-charge and financial allocation is done for the recurring and non-recurring items. The internal audit of the expenditure is conducted by our office accounts department, which is then audited by Chartered Accountant. The governing body of the Institute also has full time treasurer since inception, to ensure maintenance of annual accounts of annual accounts and balance sheet of the Institute. External auditor of the Institute performs an audit of the financial statements. The financial records of the College are audited after the end of each fiscal year and are certified. The last audit was done for the financial year 2019-20. There were no objections taken by the auditor. After

completion, the final statutory audit report is submitted to the Governing body for approval. After approval, the financial accounts, documents are used for all statutory purposes

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SHRIKANT JAGANNATH DAHULE	251000	Student Tuition fees scholarship
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6.4.3 – Total corpus fund generated

15400

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	Dean Academics
Administrative	Nil	Nil	Yes	Director

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teacher meeting is conducted, for all classes, during each semester. 2. Feedback is given on students' conduct and performance to their parents. 3. Suggestions are taken from parents for improvement.
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6.5.3 – Development programmes for support staff (at least three)

1. conducted Fire safety session 2. Book Keeping and Maintenance of Stock Book 3.A session on Health and Hygiene conducted

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. strengthening of ED Cell activities 2. Encouraging Faculty Members for research and publish papers in UGC Care Journals 3. Conducted One Day Workshop on MOOCs and SWAYAM courses- both Faculty Members and students enrolled for the relevant courses 4.A MOU with MCED signed
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Meeting of IQAC conducted	07/06/2019	Nil	Nil	15
2019	Meeting of	18/07/2019	Nil	Nil	15

	IQAC conducted				
2019	Meeting of IQAC conducted	18/11/2019	Nil	Nil	15
2020	Meeting of IQAC conducted	08/02/2020	Nil	Nil	15
2020	Webinar on Mental Health and Well Being during Pandemic COVID-19, Analysing Opportunities Post-COVID-19	16/05/2020	Nil	Nil	104
2019	Encouraging FMs to write Research Papers in UGS Care Listed Journals.	18/11/2019	Nil	Nil	15
2019	Strengthening of ISR(Institute Social Responsibility)	18/11/2019	Nil	Nil	200
2019	Conducted One Day Workshop on MOOCs and SWAYAM courses	09/11/2019	Nil	Nil	12
2019	Guest lecture on Digital Marketing and Career Prospects	09/11/2019	Nil	Nil	155
2019	A MOU with MCED signed	Nil	04/10/2019	Nil	Nil
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Girvani an Edu cult program	05/10/2019	Nil	45	43
Kotler Junction ..logo Puzzle competition	09/11/2019	Nil	48	49
Out bound Training at sahas camp	19/03/2020	20/03/2020	71	60
Industrial visit of GHIMR	05/12/2019	Nil	65	73
Fire safety Mock drill in GHIMR	20/11/2020	Nil	67	70
Sahaj Yoga camp.	05/02/2020	Nil	65	48

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/08/2019	200	Canteen Facility	Food	87

2019	1	1	01/08/2019	200	Hostel Facility	stay	29
2019	1	1	05/08/2019	200	Transportation facility	Transportation	87
2020	1	1	01/08/2019	200	Doctor on call	Medical emergency	64
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
University Act 2016	01/05/2019	Published by University in the year 2016. Functioning as per Statutory body.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Webinar on mental health during Pandemic	16/05/2020	Nil	225
Independence Day Celebration	15/08/2019	Nil	237
Girvani-An-Educult-Programme	05/10/2019	Nil	288
150th Birth Anniversary of Mahatma Gandhi	02/10/2019	Nil	181
Tree Plantation- on Children's Day	14/12/2020	Nil	173
Awareness on Road Safety and Environment	30/11/2019	Nil	259
Value added Activities on National Education Day	11/11/2019	Nil	167
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants Response: The Green Practices are been encouraged for both the faculty members and the students and are been followed in the campus which are as follows: Bicycles: As the institute is located in Rural area which has good connectivity and good road structure, so the students ,faculty, other members who resides in nearby villages are encouraged to come by bicycles, which is explained to them as to reduce the hazards of the pollution becoming an alarm issue. Public Transport: As the institute is located just 04 km away from the highway, and having good road transportation facility, students, faculties other members are been encouraged to use the public transport as it may help saving environment, leading to safe and secure life in turn will benefit all. The City Star bus

facility is operational from main pick points of the city to the Campus. Plastic free campus: The institute has made the campus plastic free. Usage of plastic free material is been encouraged. In Canteen the crockery maintained is plastic free. The security guard makes sure that no one enters the college campus with polythene bags. Paperless office: Though paper is been used, the institute has shown keen interest and making efforts in making the work paperless currently and in future also. One Side Used paper is used for internal works. The administration stores and maintain information/data through the system only where we can access the data anywhere, anytime and much quicker. Faculties tend to use the teaching aid through e-sources. Wi-Fi facility has also enabled to making more of paperless activities. Green landscaping with trees and plants: A number of plants exist at different place in the college to maintain cool and healthy atmosphere. When the college was built, care was taken not to chop down the old, large trees, and they were integrated into the college as a part of the campus, and stand tall even today. The institute has taken several measures for planting to make Green campus. Students are been encouraged to plant the trees as and when they require. The institute plants trees regularly on every Independence Day, since last 10 years.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I. FACULTY RETENTION Sponsorship by the college to attend development programmes and sanction of travel with due adjustment of their workload at the college Faculties are sponsored by the institute from time to time to attend FDPs, workshops, seminars, conferences, etc. so that they can be in touch with the latest up gradations in the field. Liberty to the academic coordinator and faculties about the academic planning, co-curricular activities and industrial visits and tours. The faculties of various subjects are given the liberty to plan for academics, curricular, co-curricular and extra-curricular activities in line with the college academic calendar and have the flexibility to change events as per the need and priority of the institute. On duty leave (ODL) for the education of the staff employed at the college. The faculties of GHIMR are provided Flexible working hours in case of PhD registrations and flexible working hours in case of PHD completion. Free WIFI Facility. Free WIFI facility is given to faculty members to enable to move with the changing environment there by keeping their morale up. Employee EPF. ALL the permanent staff and UGC approved faculties are provided with the benefit of EPF i.e. employee Provident Fund where the college contributes an equal amount of money every month to the employees EPF account and an equal amount is deducted from the salary of the employee which gives the employees a lump sum saving and a sense of security. Insurance cover is provided to teaching non-teaching staff by the college. II Admission Policy Admission to M.B.A. Programme at GHIMR Admissions at Green Heaven Inst. of Management and Research, Nagpur are done strictly on the basis of merit and in a transparent manner. College has not authorized any agency or agent for admission of students. In this regard parents and candidates are sincerely advised not to fall a prey to unscrupulous agents or agencies. MBA Admission process in India in all the top MBA colleges is a four step process. These 4 steps of MBA admission process are applicable to all the MBA colleges and it is practised religiously in GHIMR which offer admission after a rigorous selection process to select the most suitable candidate. STUDENTS ARE COUNSELLED AND ADVISED TO. GO THROUGH THE FOLLOWING STEPS.. Step-1: Register Apply for MBA Entrance Exam The admission process in top MBA colleges open in August/September first week and closes in November last week. Candidates desirous of seeking admission in top MBA colleges should register and apply for the relevant MBA entrance exam like MHCET/CMAT/XAT/IIFT/NMAT/SNAP within the specified registration window Step-2: Appear in MBA Entrance Exam

Those who want to pursue management course ie MBA programme from GHIMR must appear in MHCET, CMAT, XAT, NMAT or other relevant entrance exam. Step-3: Shortlisting Process After declaration of MBA exam result in March, GHIMR shortlist the suitable candidates for final admission round on the basis of exam scores, academics, diversity, work experience among other parameters as per our admission policy and weightages. The process is completed by us individually as per the directives from DTE, MUMBAI AICTE directives. Step-4: Final Admission Process- GD-PI Round All the shortlisted candidates have to appear in the Group Discussion (GD), followed by Personal Interview (PI). Some times GHIMR conduct GD Extempore before PI round On the basis of their performance in final selection round, weightage awarded to entrance scores, academic profile diversity, work experience and gender diversity, final merit list is generated and admission offers are made by the Institute. All admissions at Green Heaven Institute of Management and Research, Nagpur are done strictly on the basis of merit and in a transparent manner. College has not authorized any agency or agent for admission of students. In this regard parents and candidates are sincerely advised not to fall a prey to unscrupulous agents or agencies. All admissions are done as per guidelines of Competent Authority of Govt. of Maharashtra for all sessions All the aspiring candidates seeking admissions under any quota (CAP quota / Linguistic Minority quota / Institutional Level quota / NRI / CIWGC(Gulf NRI) / FN / PIO - Overseas Citizens of India quota) must register their name on the official website STATE CET CELL (<https://www.mahacet.org/cetcell/>), get their documents verified confirmed at Facilitation Center and get an acknowledgement from there itself. All types of candidates, including minorities, aspiring for admission under any quota, it is mandatory to get registered and get documents verified and confirmed at facilitation Centres.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://ghimr.edu.in/doc/GHIMR%20Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has developed a structured and effective implementation of the policies to provide quality education in management to the students from various parts of the society, to make them academically and technically competent. This objective is clearly reflected in mission vision statement. The college believes that professionals of this college should be not only academically sound but should also have values and strong professional ethics. The college aims to achieve this by incorporating experimental and project based learning in teaching learning process along with strong Institute Industry Interaction and research opportunities. These efforts will develop graduates who are academically and technically competent thereby making the college a globally renowned institute. The institute facilitates personal commitment to the educational success of the curriculum through a well planned and documented process, Where we are satisfied to see our student who has enhanced his knowledge, the academic record has been improved, the placement have become good, students are going for higher education. The other enterprising venture in campus which is operated and maintained by students is Kotler Junction, a students marketing club which helps to develop and enhance marketing and advertisement skills of the students. The Institute provides the students with an opportunity to hone and test their managerial skills and enterprising abilities. The students take the membership of the college canteen.). GIRWANI is an Edu-Cult. Program intended to implant a sense of culture and unity through education which is the essence of any Indian festival

at Green Heaven Institute of Management and Research. (GHIMR). Navratri is a portrait of colour, action, music and togetherness and is celebrated in a grand manner in GHIMR. Students and staff organised themselves into groups and performed Raas and Garba in the college . The Teaching and Learning process is being focused by following the major steps below Academic calendar, states the year round activities of the students. Curriculum academic committee prepares academic calendar prior to the semester. Every individual engaged with academic process ensure efficient and innovative implementation of curriculum. The preparation of successful implementation of curriculum goes through 1. Academic Calendar Time Table is prepared. 2. Appointments of Guest lecturers: It is been arranged with the objective to enrich with knowledge and update with current practices. 3. Preparation of teaching plan: Faculties prepares teaching plan 15 days before the commencement of semester that helps in adoption of teaching methodology in advance and better outcome from students. The e-resources are used efficiently for the enhancement of skills. 1. Regular Director's meetings: The review of academic progress, student's attendance and review of syllabus completion status as per academic calendar is carried out. 2. Student feedback system 3. Club activities 4. Well-equipped library 5. Healthy work culture 6. Industrial visits are organized as per the curriculum. 7. Internet and Wi-Fi facility are provided to faculty and students for upgrading and adopting recent subject Knowledge

Provide the weblink of the institution

<http://ghimr.edu.in/>

8.Future Plans of Actions for Next Academic Year

For the next academic year the Institute would look into the following areas: 1. Academics: In the area of academics, the plan is to introduce the concept of student researchers wherein students will be attached with faculty members for the entire semester to assist them in researching for teaching material. Students shall also be involved in independent researches on a voluntary basis in every semester so as to improve their research mind-sets. Apart from this further introduction of activities is also planned involving use of online databases and analytics so as to hone their business analytical skills 2. More use of IT Enabled services for students and staff: The institute will pursue the conversion of all institute management activities on its portal. This shall be achieved by introducing a state of the art customized Student Management System wherein students shall be assigned various academic tasks through the portal. Entire evaluation, tutorial, assignments and related work shall also be covered in the portal to ensure faster adaptability of technology by the students. Processes Standard Operating Processes (SOPs) are immensely important for maintaining consistently high standards in an institute. Hence all SOPs (Existing) will be revisited this year and new ones will be established to ensure better and higher standards of working in the institute. Primary areas of focus for SOPs shall be various processes adopted for determining time table, teaching plans/lesson plan, students' evaluation and measuring the attainment of outcomes. Processes shall also be established for administrative functions like safety and security, payroll management, travel policy for teaching as well as nonteaching and overall campus facility Management. 3. Strengthening of the employees comprising of the faculty members as well as the non-teaching staff shall undergo rigorous and intensive coaching for their self-development. Faculty members shall be deputed to different institutions of higher learning to attend seminars, FDPs, workshops, conferences etc. This shall hone their teaching skills further, enable them to learn newer and more contemporary ways of teaching and provide them with the exposure necessary to deal with the current and future challenges. 4. Student Welfare: This is a critical area as students' welfare is often neglected due to some reason or the other. Efforts shall be focussed on the redevelopment and refurbishing of the students' canteen which forms an important part of their

daily lives. Since the college operates on a full day basis it is imperative that the canteen facilities should be comfortable, hygienic and provide students with the environment necessary for enabling learning. Apart from this a lot of effort shall be put into place to establish a working student's council as per the provisions of the Rashtra Sant Tukadoji Maharaj Nagpur University (RTMNU). Sports are another area that shall see a lot of focus by the institute. Development of various sporting facilities and associating with qualified coaching staff are some of the key aspects that shall be focused upon in the next academic year.